

Carlisle Borough Planning Commission
Regular Meeting Minutes
October 23, 2025 | 5:30 p.m.
Borough Hall | 53 W. South Street | Carlisle, PA 17013

Members in Attendance: Lee Winton, Vice Chair; Rachel James (via Zoom); and John Werner

Members not in Attendance: Mark Green; Isabelle Harman; and David Maher

Borough Officials in Attendance: Jared Woolston, SCEP Director; Jim Sutter, Senior Planner; Jeff Bergsten, Borough Engineer; Maurita Abeln, Water Resources Director; Misty Adkins, SCEP Administrative Office Specialist; Stephanie Taylor, Public Information Coordinator

The meeting was called to order at 5:30 p.m. by Vice Chair Winton

1. Roll Call

2. Meeting Minutes – September 25, 2025

Mr. Werner moved the September 25, 2025 meeting minutes be approved as presented. Mr. Winton seconded the motion. The motion passed unanimously.

3. Public Comments – The audience may request Commission Members address and/or discuss items not listed on the agenda. Commission members may choose, at their discretion, to address issues at a later date.

There were no Public Comments

4. Old Business

a. Final Land Development Plan – Proposed Pilot Line Building, Research & Innovation Center Building Expansion, and Plant 5 Building Expansion

Bob Sandmeyer, Site Design Concepts, appeared on behalf of the Applicant. He reviewed updates to the Plan and additional information provided. Ms. James inquired on if the matter of the maximum height requirement for the Research & Innovation Center addition had been resolved. Mr. Woolston stated that, based on information provided by the Applicant, the structure complies with the maximum height allowed by the Zoning Ordinance. Mr. Winton stated he is content with the Plan and is pleased that many of the outstanding items from the previous meeting had been cleared up.

Mr. Winton moved the Planning Commission recommend Council approve the request for waivers from §226-17 & §226-10E and approval of the Plan subject to Staff's recommended conditions. Mr. Werner seconded the motion. The motion passed unanimously.

5. New Business

There was no New Business

6. Staff Update

Staff had no updates for the Planning Commission on any matters.

7. Adjournment

Mr. Winton moved the Planning Commission adjourn. Mr. Werner seconded the motion. The motion passed unanimously.

The Planning Commission adjourned at 5:37 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jim Sutter", is positioned above the typed name.

Jim Sutter, AICP
Senior Planner